

Job no: 594560

Contract type: Consultant

Duty Station: Conakry

Level: Consultancy

Location: Guinea

Categories: Human Resources

Contract Duration: 5 months

Working arrangement: Office Based

UNICEF works in over 190 countries and territories to save children's lives, defend their rights, and help them fulfill their potential, from early childhood through adolescence.

At UNICEF, we are committed, passionate, and proud of what we do for as long as we are needed. Promoting the rights of every child is not just a job – it is a calling.

UNICEF is a place where careers are built. We offer our staff diverse opportunities for professional and personal development that will help them reinforce a sense of purpose while serving children and communities across the world. We welcome everyone who wants to belong and grow in a diverse and passionate culture, coupled with an attractive compensation and benefits package.

Visit [our website](#) to learn more about what we do at UNICEF.

Scope of work

Under the overall supervision of the UNICEF Representative, the consultant will:

1. Lead and provide technical support for the implementation of UNICEF Guinea's PSEA Action Plan.
2. Coordinate UNICEF's leadership role within the United Nations PSEA Network in Guinea, including preparation and follow-up of inter-agency meetings and workplans.
3. Support the implementation, dissemination and periodic review of inter-agency PSEA Standard Operating Procedures (SOPs), reporting mechanisms and referral pathways.

4. Coordinate with WFP on the CFM system
5. Strengthen safeguarding and PSEA risk mitigation measures across UNICEF programmes, operations and implementing partners.
6. Conduct or support SEA risk assessments, partner capacity assessments and the implementation of mitigation action plans.
7. Design, facilitate and evaluate PSEA training and awareness sessions for UNICEF personnel, implementing partners, government counterparts and community-based structures.
8. Support the establishment and strengthening of safe, confidential and survivor-centred reporting and complaint mechanisms.
9. Provide technical advice to ensure the integration of PSEA across UNICEF programme sectors and cross-cutting initiatives, including Child Protection, Gender-Based Violence (GBV) and Accountability to Affected Populations (AAP).
10. Monitor implementation of PSEA activities, document progress, identify implementation gaps and recommend corrective actions.
11. Prepare technical reports, briefing notes, presentations, donor inputs and other documentation required by UNICEF and inter-agency coordination mechanisms.

If you would like to know more about this consultancy, please review the complete Terms of Reference here:  [ToR_ext TMC0004270.pdf](#)

**QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/
COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS
REQUIRED FOR THE ASSIGNMENT**

Education:

- Masters: An advanced university degree in one of the following fields is required: international development, human rights, psychology, sociology, international law, or another relevant social science field.

Work Experience:

- Minimum five (5) years of progressively responsible professional experience in Prevention of Sexual Exploitation and Abuse (PSEA), Child Protection, Gender-Based Violence (GBV), Safeguarding, Human Rights or related fields.
- Demonstrated experience supporting safeguarding and PSEA systems within humanitarian and/or development settings.
- Demonstrated ability to work in a multicultural environment and establish effective working relationships with a wide range of stakeholders.
- Experience coordinating with UN agencies, international organizations, NGOs and government counterparts.
- Experience conducting SEA risk assessments, partner assessments and capacity-building initiatives.
- Experience developing policies, SOPs, guidance documents and action plans related to PSEA and safeguarding

Language Requirements:

- Fluency in French and English required.
- Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

Knowledge/Expertise/Skills:

- Excellent drafting, analytical and coordination skills.
- Demonstrated knowledge of PSEA, gender-based violence and child protection
- Proven knowledge and understanding of Guinea context
- Knowledge of UN systems programming is an advantage
- Excellent management, interpersonal, planning and coordination skills

- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships
- Competencies:
 - Communication
 - Working with people
 - Drive for results
 - Relating and networking
 - Applying technical expertise
 - Formulating strategy and concepts

For every Child, you demonstrate...

UNICEF's Core Values of Care, Respect, Integrity, Trust and Accountability and Sustainability (CRITAS) underpin everything we do and how we do it. Get acquainted with Our Values Charter: [UNICEF Values](#)

UNICEF promotes and advocates for the protection of the rights of every child, everywhere, in everything it does and is mandated to support the realization of the rights of every child, including those most disadvantaged, and our global workforce must reflect the diversity of those children. [The UNICEF family is committed to include everyone](#), irrespective of their race/ethnicity, disability, gender identity, sexual orientation, religion, nationality, socio-economic background, minority, or any other status.

UNICEF encourages applications from all qualified candidates, regardless of gender, nationality, religious or ethnic backgrounds, and from people with disabilities, including neurodivergence. We offer reasonable accommodation for persons with disabilities throughout the recruitment process. If you require any accommodation, please submit your request through the accessibility email button on the UNICEF Careers webpage [Accessibility | UNICEF](#). Should you be shortlisted, please get in touch with the recruiter directly to share further details, enabling us to make the necessary arrangements in advance.

UNICEF does not hire candidates who are married to children (persons under 18). UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination based on gender, nationality, age, race, sexual orientation, religious or ethnic background or disabilities. UNICEF is committed to promote the protection and safeguarding of all children. All selected candidates will, therefore, undergo rigorous reference and background checks, and will be expected to adhere to these standards and principles. Background checks will include the verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check, and selected candidates with disabilities may be requested to submit supporting documentation in relation to their disability confidentially.